

ANNEX I: Terms and Conditions of the "Unpaid Internship - StudyBA: Share your language" Program ("Share your language")

Presentation

"Share your language" ("*Compartí tu idioma*" in Spanish) is a program that consists of the development of intercultural and pedagogical meetings between international university students and primary level students from public schools in the City of Buenos Aires.

"Share your language" (hereinafter referred to as the "program") is aimed at international students in undergraduate and graduate programs at higher education institutions both abroad and in Argentina.

The goal of the program is to promote the internationalization of students in the City of Buenos Aires remotely, through a cycle of meetings guided by the teachers of the selected courses and schools. The aim is for the international university intern to share his/her culture and language with the students, within the framework of the curriculum of the teacher in charge of the course.

The program will be carried out by the Operational Management of International University Outreach (hereinafter "Study BA"), which reports to the Under Secretariat of International and Institutional Relations, of the General Secretariat and International Relations of the Government of the Autonomous City of Buenos Aires (*GCBA* as per its acronym in Spanish)

1. Intercultural Meeting

The meetings will take place virtually with public schools of the Government of the City of Buenos Aires, selected by the Under Secretariat of Coordination and Educational Equity and the Operational Management of Languages in Education (*GOLE* as per its acronym in Spanish) belonging to the Ministry of Education of the GCBA

The program will last a month and a half between the months of September and October, consisting of THREE (3) previous ONE AND A HALF-HOUR (1 hour and 30 minutes) virtual training meetings between teachers, trainers and international students, between September 14th and 25th. FOUR (4) weekly hours of unpaid internship in VIRTUAL format between September 28th and October 23rd, to be agreed upon, from Monday to Friday, according to the schedule of the assigned subject. These weekly hours will be composed of up to TWO (2) hours of private meetings between a teacher and the international student assigned for that course, and up to TWO (2) hours of preparation of the subject for the virtual class, which will be presented to the students in an asynchronous way. There will also be ONE (1) hour of live virtual meeting with the students of the school to which the international student was assigned, to be held at the end of the program. The total duration of the program is EIGHTEEN (18) hours. Study BA will assign a facilitator, who will act as a link between the participant and the selected educational institution. The facilitator will be responsible for accompanying the student in the performance of daily tasks.

During their participation in the program, participants must complete the tasks required of them in proper time and due form, respect the internal and coexistence rules of the institutions they represent and act in good faith, all of which are exclusive requirements for the satisfactory completion of the program.

Once the internship has been completed, participants who have completed the program under the aforementioned conditions will receive a Certificate of Participation in the "Share your Language" program in order to certify the fulfilment of the program.

2. Eligibility requirements

Applicants shall meet the following admissibility requirements:

- Be a regular international student of an undergraduate or graduate course in a higher education institution abroad or in the Argentine Republic, which has signed the framework agreement for collaboration in the program "*Estudiar en Buenos Aires / Study Buenos Aires*" with the Government of the City of Buenos Aires.
- Be between 20 and 32 years old at the beginning of the call.
- Be a native speaker or bilingual in Italian, English, Portuguese and/or French.
- Evidence knowledge of the Spanish language, for which an oral examination may be required.
- Not be participating, nor have been selected to participate in a similar program, whether organized by the Government of the Autonomous City of Buenos Aires or by organizations outside the same, at the time of the beginning of the registration process.
- Register for the "Share your language" program by filling out the form on the website study.buenosaires.gob.ar.

Applicants shall submit the following documents:

- CV (in Spanish).
- Cover and motivation letter to participate in Share your Language (in Spanish.)
- Regular student certificate issued by the higher education institution from Argentina or abroad.
- Evidence of knowledge of Spanish and foreign language if required.
- Full copy of valid Passport issued by the authorities of the country of origin, the passport should be valid for a minimum of one (1) year from the date of sending the enrolment form.

Applicants shall send the documentation via e-mail to study@buenosaires.gob.ar in order to complete their registration.

3. “Study BA” in charge of the selection:

Upon completion of the enrollment process, “Study BA” will be in charge of analyzing the documents submitted.

Once the analysis of the documentation is completed, "Study BA" will proceed to hold individual interviews with the different candidates selected together with a representative of "GOLE".

“Study BA” will be responsible for the selection and confirmation of the list of students participating in “Share your language” once the individual interviews have been completed.

The decision of “Study BA” shall be final.

After the selection process is concluded, “Study BA” will inform each enrolled participant and institution of the list of students selected to participate in the “Share your language” Program.

4. Expenses by the Government of the City of Buenos Aires

The Government of the Autonomous City of Buenos Aires will not cover and will not be responsible for: costs related to airline tickets, accommodation, meals, personal expenses, or any other expense that is not specifically detailed in the herein instrument or in the agreements with the universities and/ or institutions.

5. Schedule

“Study BA” will annually define the schedule for “Share your Language”, which will include: deadline for filing of applications, interview dates for pre-selected candidates, date of notification of the list of selected participants, start and end dates of the professional internships.

- Deadline for Filing of Applications: August 28th.
- Interviews to the pre-selected participants: August 31st to September 4th.
- Date of notification of the list of selected participants: September 07th.
- Start and end dates of the professional internships. September 14th to October 23rd.

The schedule and information on the enrollment will be published on the website: <https://study.buenosaires.gob.ar>

6. Dissemination and communication

“Study BA” together with the Argentinean higher education institutions which have signed a collaboration agreement with the Government of the Autonomous City of Buenos Aires on the Study Buenos Aires program, will disseminate this program, the schedule, and the requirements for participation by the means they deem appropriate.

All enquires related to the “Share your language” Program shall be forwarded to “Study BA” by the corresponding higher education institution.

7. Liability for false or inaccurate data:

Data provided shall be true, accurate and valid. The information provided by the applicants in their enrolment forms will be deemed as a sworn statement. In the case of intentional provision of false data, the applicant will automatically lose his/ her applicant capacity and will cease participating in the selection process. Likewise, the applicant will be deemed to have breached the herein Terms and Conditions, and will be held responsible for all the damages incurred by the Government of the Autonomous City of Buenos Aires or third parties as the result of the lack of veracity or accuracy of the data provided.

8. Breach of the herein Terms and Conditions. Sanctions.

In the event of a “Share your Language” participant’s failure to comply with the duties and obligations that arise from the herein “Terms and Conditions”, the appointed facilitator will inform “Study BA”, which will contact the participant in order to analyze his/ her situation and jointly endeavor the termination of the breach.

Reiteration of defaults or any gross misconduct related to the herein Terms and Conditions may lead to the suspension of the participant, who will lose the right to continue participating in “Share your Language” and to obtain the Certificate of Participation. The suspension will be decided by “Study BA” or the dependent area appointed by the latest, prior founded report of the participant’s mentor stating in great detail the grounds for the sanction. “Study BA” will inform the respective higher education institution of the sanction imposed and its grounds.

9. Notifications:

Except for those communications that shall be done by other means in accordance to legal provision, all notifications will be sent between “Study BA” and the Argentinean university, institution or student, to the e-mail addresses of the responsible agents appointed by each party.

10. Obligation of Confidentiality:

Program’s participants are bound to keep in strict secret all the confidential information related to the Government of the Autonomous City of Buenos Aires, its representatives and agents, which might come to their knowledge arising out of or in connection to the professional internships being done.

11. Intellectual Property:

Any document, publication, or product, in general sense, developed by a participant due to and in connection to the “Share our language” Program will be owned by the Government of the City of Buenos Aires, its authorization shall be sought for their use or reproduction.

12. Use of image:

The participant, by the mere fact of accessing the program "Share your language" authorizes the Government of the Autonomous City of Buenos Aires to make free use of the images in which he/she may appear, registered within the framework of "Share your language", both photographic and video, for use for promotional purposes of the Program, without giving rise to claims of a financial or other nature.

No images will be taken of teachers or students from public schools who participate in the "Share your language" program.

13. Amendments of the agreement.

"Study BA" may amend the Terms and Conditions at any time, which will become effective 10 (TEN) days after publication. Within 2 (TWO) days after the publication of the amendments introduced, the intern shall communicate with study@buenosaires.gob.ar if he/she does not accept them; and he/she will be able to cancel the program. Once this period has expired, the intern will be considered to have accepted the new amended Terms and Conditions.

14. Dispute Resolution. Jurisdiction. Governing Law. Domicile:

The applicants undertake to amicably settle with the Government of the City of Buenos Aires any disputes that may arise out of any aspect related to the construction of the herein Terms and Conditions or the development of the internships. Shall this not be possible, they hereby agree to submit to the jurisdiction and competency of the Administrative and Tax Courts of the Autonomous City of Buenos Aires, with express waiver of any other jurisdiction to which they might have recourse.

The construction, validity and fulfilment of the herein Terms and Conditions as well as the rights and duties arising thereof, shall be governed by the laws of the Argentine Republic.

For the purposes of every judicial notice, the Government of the City of Buenos Aires determines its legal domicile at the Office of the Attorney General of the Government of the Autonomous City of Buenos Aires, located in *Uruguay 458 – Departamento Oficinas Judiciales y Cédulas* (Department of Written Communications and Summons), and the participants at the domicile timely stated in the enrolment form.

15. No Employment Agreement. Disclaimer of liability:

The application and participation in the program is free and voluntary and shall not imply labor contracting or employment relation with the participant.

The Government of the Autonomous City of Buenos Aires will not be held responsible for any

eventuality that might come up in connection with the applicant or participant of the “Share your language” Program when hiring any good or service during the participant’s stay in the country on the occasion of his/ her decision to participate in the program.

The Government of the Autonomous City of Buenos Aires will not be responsible for curricular administrative and academic changes made by the educational institution to which the student belongs, with or without prior notice during the period of development of the “Share your language” program.